



Graduate Theological Foundation  
116 E. Sheridan Ave.  
Ste. 207

Oklahoma City, OK 73104

US: 800-423-5983 - Int'l: 1-405-653-9410 - Fax: 1-405-653-9435  
information@gtfeducation.org www.gtfeducation.org

MASTER OF BUSINESS ADMINISTRATION IN  
PASTORAL PLANNING AND CHURCH MANAGEMENT  
PROGRAM REQUIREMENTS

Course requirements:

8 Units of Study

- 7 Units from the Pastoral Planning and Church Management Core Curriculum
- 1 Unit from the GTF (elective of student's choice)
- Completion of the non-credit Diploma in Information Technology Management through the online course provider *ALISON* (accessible from GTF website)
- Completion of the non-credit course, *Research Methodology*. This course is a prerequisite to beginning the master's project.

Project requirements:

The student must nominate a Project Consultant using the online form found on the GTF website. Questions regarding the selection of a Project Consultant should be directed to the Office of Academic Affairs ([academicaffairs@gtfeducation.org](mailto:academicaffairs@gtfeducation.org)).

The master's project in its final form must be 25,000-30,000 words (100-120 pages) in length, double-spaced, with 12 point Times New Roman (or comparable) font, and must have a table of contents as well as a bibliography if a minimum of 20 sources. It is also strongly recommended to have annotations for the 10-12 most important sources for the project.

When the project in its final form has been reviewed and approved by the student's Project Consultant, it must be submitted by the student to the GTF for final review. The master's project must be sent with the following forms by email attachment to the Office of the Registrar ([registrar@gtfeducation.org](mailto:registrar@gtfeducation.org)).

Master's Project Sign Off Form (form 109)

Project Consultant's Report (form 114)

Program deadlines:

All academic and financial requirements must be met within three years of date of admission to the program.

Please see the GTF website for further program information.